

From: Lisa Inzani
Sent: Wednesday, July 31, 2024 12:49 PM
To: Licensing HF: H&F <licensing@lbhf.gov.uk>
Cc: Cardwell Kris J - AW-CU ; Felix Faulkner Lisa Inzani
Subject: FW: Chester House, 81-83 Fulham High Street - New Premises Licence

Dear Licensing,

Please see the updated schedule of conditions attached in relation to our new Premises Licence application for this site.

In accordance with the requirements of Kristen Cardwell of the Police, we have agreed to two additional conditions which we have now added to our schedule which appear at numbers 16 and 17 on the schedule.

Please note, should the Premises Licence application be granted the attached updated schedule of conditions, including the two conditions requested by the Police, should be added to the Premises Licence.

I would be grateful if you would kindly acknowledge safe receipt of this email.

Kind regards,

Lisa Inzani



Lisa Inzani | Partner
Poppleston Allen

From: Lisa Inzani
Sent: Wednesday, July 31, 2024 11:37 AM
To: AWMailbox-LicensingFH@met.police.uk
Cc: Felix Faulkner >; Lisa Inzani <
Subject: Chester House, 81-83 Fulham High Street - New Premises Licence
PCX:000041000006664

Hi Kris,

Further to the emails below, I am pleased to confirm that my clients agree to the two additional conditions which you have requested.

For ease I set these out below highlighted in red.

1. The Premises shall have a policy to ensure the welfare and safeguarding of vulnerable patrons. Staff shall be able to support and assist people who feel unsafe, vulnerable or threatened. Should customers approach the venue for assistance, these incidents shall be recorded in the incident log. This policy shall be made available to police or authorised officers of the Licensing Authority upon request.
2. The licence holder shall require staff to note any refusals in a refusals log. The refusals log shall record the date and time of the refusal; the name of the staff member refusing; and the reason for refusal. It must be checked and signed monthly by the designated premises supervisor. The refusals log shall be made available for inspection upon request by the Licensing Team, Police or Trading Standards.

I will send an updated schedule of conditions to the Licensing Authority, including these two conditions and copy you all in.

Thank you so much for your time on this and please do not hesitate to contact Felix and I if there is anything you require going forward.

Many thanks.

Kind regards.

Lisa

From: Lisa Inzani

Sent: Tuesday, July 30, 2024 3:35 PM

To: AWMailbox-LicensingFH@met.police.uk

Cc: Felix Faulkner <>; Lisa Inzani

Subject: Chester House, 81-83 Fulham High Street - New Premises Licence
PCX:000041000006651

Hi Kris,

I hope you are enjoying the sunshine.

Many thanks for your email below dated 29th July with the two additional conditions in red.

I have asked my clients to confirm that they can agree these.

As soon as I receive their confirmation, I will advise you all in this regard.

Very best.

Lisa

From: On Behalf Of AWMailbox-LicensingFH@met.police.uk

Sent: Monday, July 29, 2024 2:27 PM

To: Felix Faulkner

CC:

Subject: RE: Chester House, 81-83 Fulham High Street - New Premises Licence

Hi Felix,

I hope you are well.

Having looked through the application, I have no concern with the hours of licensable activity applied for, however the Metropolitan Police would recommend the following two conditions are also added to the premises licence:-

1. The Premises shall have a policy to ensure the welfare and safeguarding of vulnerable patrons. Staff shall be able to support and assist people who feel unsafe, vulnerable or threatened. Should customers approach the venue for assistance, these incidents shall be recorded in the incident log. This policy shall be made available to police or authorised officers of the Licensing Authority upon request.
2. The licence holder shall require staff to note any refusals in a refusals log. The refusals log shall record the date and time of the refusal; the name of the staff member refusing; and the reason for refusal. It must be checked and signed monthly by the designated premises supervisor. The refusals log shall be made available for inspection upon request by the Licensing Team, Police or Trading Standards.

I am available this week to discuss this further,

I look forward to hearing from you,

Kind regards,

Kris.

Kris Cardwell

Police Constable 3286AW

Licensing Officer - Hammersmith and Fulham (Central West BCU)

Metropolitan Police Service

Pavilion, Chester House, 81-83 Fulham High Street

Proposed Conditions

1. High-Definition CCTV shall be installed, operated and maintained, at all times that the premises are open for licensable activities or customers are on the premises and;
 - (a) shall be checked every two weeks to ensure that the system is working properly and that the date and time are correct. A record of these checks, showing the date and name of the person checking, shall be kept and made available to the Police or authorised Council officers on request.
 - (b) at least one camera will show a close-up of the entrance/entrances to the premises, to capture a clear, full length image of anyone entering.
 - (c) shall cover any internal or external area of the premises where licensable activities take place.
 - (d) recordings shall be in real time and stored for a minimum period of 31 days with date and time stamping.
 - (e) footage shall be provided free of charge to the Police or authorised Council officer within 24 hours of a request.
 - (f) a staff member from the premises that is conversant with the operation of the CCTV system shall be on the premises at all times. This staff member will be able to show Police or authorised officers of the Licensing Authority recent data footage with the minimum of delay when requested. This data or footage reproduction shall be almost instantaneous.
2. Appropriate signage shall be displayed in prominent positions, informing customers they are being recorded on CCTV.
3. At least one member of staff on duty whilst this licence is being used shall be trained in the requirements of the Licensing Act 2003 in terms of the licensing objectives, offences committed under the Act and conditions of the Premises Licence. Staff shall sign to confirm that they have received and understood the training. Written records of this training shall be retained and made available to the Police or authorised officers of the Licensing Authority upon request.
4. All staff responsible for selling alcohol shall receive relevant training before making any unsupervised sales. The training shall include:
 - (a) the Licensing Act 2003 in terms of the licensing objectives and offences committed under the Act;
 - (b) the conditions of the Premises Licence;
 - (c) the sale of age-restricted products.
5. A daily incident log (electric or paper based) shall be kept at the Premises and made available on request to an authorised officer of the Council or the Police or the Fire Service which shall record the following:
 - (a) all crimes reported to the venue
 - (b) all ejection of patrons
 - (c) any complaints received

- (d) any incidents of disorder
 - (e) seizures of drugs or offensive weapons
 - (f) any faults in the CCTV system
 - (g) any visit by a relevant authority or emergency service.
6. The incident record shall be kept on the premises and be available for inspection by the Police or authorised officers of the Licensing Authority at all times the premises is open.
 7. A tamper-proof sound limiting device for amplified equipment shall be installed and in operation at the premises, with all amplified equipment played through the device. The device shall be set at a level agreed with the Noise and Nuisance Team.
 8. An Operational Management Plan shall be submitted to the Noise and Nuisance and Licensing Department. The plan shall include details relating to the control of noise from patrons entering and leaving the premises as well as controls to ensure that noise from use and activities within the premises does not cause nuisance to neighbours.
 9. All plant, machinery and any sound insulation equipment shall be correctly installed, operated, maintained and regularly serviced, all in accordance with the manufacturer's instructions, to ensure that it is operating correctly and efficiently so as not to cause a noise nuisance to neighbours.
 10. The Premises shall operate a 'Challenge 25' age-restricted sales policy and promote it through the prominent display of posters.
 11. The Premises shall operate a dispersal policy and all staff shall be trained in its implementation.
 12. A minimum of 1 SIA licensed security guard shall be on duty at the premises at all times whilst licensable activities are taking place, and they must correctly display their SIA licence(s) when on the premises so as to be visible. The need for additional SIA licensed security will be risk assessed specific to each event.
 13. Alcohol may only be sold for consumption by members of the club, their bona fide guests (not exceeding (3) guests per member) and any individual on the guest list for a private event. No person shall be admitted to the premises who is not a member, a guest of a member or on the guest list for a private event.
 14. The roof terrace and outside areas of the premises will close at 23:00 and staff will use their best endeavours when clearing the roof terrace to keep noise and disturbance to a minimum.
 15. Prominent signage shall be displayed at all exits from the premises requesting that customers leave quietly.
 16. The Premises shall have a policy to ensure the welfare and safeguarding of vulnerable patrons. Staff shall be able to support and assist people who feel unsafe, vulnerable or

threatened. Should customers approach the venue for assistance, these incidents shall be recorded in the incident log. This policy shall be made available to police or authorised officers of the Licensing Authority upon request.

17. The licence holder shall require staff to note any refusals in a refusals log. The refusals log shall record the date and time of the refusal; the name of the staff member refusing; and the reason for refusal. It must be checked and signed monthly by the designated premises supervisor. The refusals log shall be made available for inspection upon request by the Licensing Team, Police or Trading Standards.